

Cabinet



Please contact: Emma Denny

Please email: emma.denny@north-norfolk.gov.uk
Please Direct Dial on: 01263 516010

Friday, 19 November 2021

A meeting of the **Cabinet** of North Norfolk District Council will be held in the Council Chamber - Council Offices on **Monday, 29 November 2021 at 10.00 am.**

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who have requested to speak at the meeting should arrive at least 15 minutes before the start of the meeting. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel:01263 516010, Email:emma.denny@north-norfolk.gov.uk.

Please note that this meeting is livestreamed:

<https://www.youtube.com/channel/UCsShJeAVZMS0kSWcz-WyEzq>

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so should inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed.

Emma Denny
Democratic Services Manager

To: Mrs W Fredericks, Mrs S Bütikofer, Mrs A Fitch-Tillett, Ms V Gay, Mr R Kershaw, Mr N Lloyd, Mr E Seward, Miss L Shires and Mr J Toye

All other Members of the Council for information.

Members of the Management Team, appropriate Officers, Press and Public



**If you have any special requirements in order
to attend this meeting, please let us know in advance**

If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

Chief Executive: Steve Blatch
Tel 01263 513811 **Fax** 01263 515042 **Minicom** 01263 516005
Email districtcouncil@north-norfolk.gov.uk **Web site** www.north-norfolk.gov.uk

A G E N D A

1. **TO RECEIVE APOLOGIES FOR ABSENCE**
2. **MINUTES** 1 - 8

To approve, as a correct record, the minutes of the meeting of the Cabinet held on 01 November 2021
3. **PUBLIC QUESTIONS AND STATEMENTS**

To receive questions and statements from the public, if any.
4. **ITEMS OF URGENT BUSINESS**

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B(4)(b) of the Local Government Act 1972
5. **DECLARATIONS OF INTEREST** 9 - 10

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest (see attached guidance and flowchart)
6. **MEMBERS' QUESTIONS**

To receive oral questions from Members, if any
7. **MINUTES AND RECOMMENDATIONS FROM CABINET WORKING PARTIES** 11 - 14

To receive the draft minutes of the Cabinet Working Party for Projects held on 20th October 2021.

There are no recommendations from Cabinet Working Parties to Cabinet this month.
8. **RECOMMENDATIONS FROM OVERVIEW & SCRUTINY COMMITTEE**

The following recommendations were made to Cabinet by the Overview & Scrutiny Committee at the meeting held on 10th November 2021:

TREE PLANTING STRATEGY

RESOLVED

 1. To recommend to Cabinet that greater consideration be given to the future management and maintenance of trees planted as a result of the strategy, and that the importance of hedgerows be given greater consideration, with the potential for their inclusion in the Strategy's title.

2. To recommend to Cabinet that consideration be given to the potential development of a separate Biodiversity Strategy, with special reference to ecosystems dependent on peat, salt marsh, and seaweed.

9. LOCAL PLAN CONSULTATION ARRANGEMENTS

15 - 22

Summary: To agree the period and process of Regulation 19 Local Plan consultation

Options considered: The consultation process at this stage of plan preparation is regulated and must also comply with an adopted Statement of Community Involvement (SCI). Commencing consultation prior to and over the Christmas period was considered but is not recommended to ensure maximum opportunity for effective engagement.

Conclusions: That Local Plan Regulation 19 consultation should commence on Monday 10th of January 2022.

Recommendations: That subject to Working Party endorsement of Plan content in December, Cabinet resolves to agree the Communications & Engagement Plan as the basis for conducting Regulation 19 public consultation on the Draft Local Plan and supporting documents.

Reasons for Recommendations: To expedite the preparation and adoption of a new Local Plan for the District.

LIST OF BACKGROUND PAPERS AS REQUIRED BY LAW

(Papers relied on to write the report, which do not contain exempt information and which are not published elsewhere)

None

Cabinet Member(s) Cllr J Toye	Ward(s) affected All
----------------------------------	-------------------------

Contact Officer, telephone number and email: Mark Ashwell, 01263 516325, Mark.ashwell@north-norfolk.gov.uk

10. PUBLIC CONVENIENCE INVESTMENT PROGRAMME

23 - 48

Summary: This report outlines proposals in relation to continuing to improve the standard and quality of the District Council's public conveniences

as a key element of the district's local infrastructure whilst also proposing a more strategic approach to this service area. The report presents a number of options to improve the public convenience service following on from the previous investment programme and makes a number of recommendations for the next phase of capital works to provide new inclusive, replacement and remodelled facilities in key locations within the District. It also provides a framework for the consideration of a Public Convenience Strategy to help shape the future direction of this important provision.

Options considered: Do nothing.

Explore transfer of public convenience provision to town and parish councils.

Continue the investment programme to make improvements to the quality of the public convenience portfolio.

Adopting a more strategic approach to the management and improvement of these assets.

Conclusions: In conclusion it is recommended that the Cabinet adopt the principles set out in the draft strategy document contained within Appendix A. To further support the Strategy, it is recommended that the capital improvement programme continues to enable the Council to provide quality facilities to residents and visitors alike whilst also focusing on wider accessibility.

Recommendations: **It is recommended that Cabinet resolve to;**

- **Adopt the principles contained within the draft Strategy document contained within Appendix A;**
- **Approve a provisional budget of £30k to support with the evidence gathering recommended within the Strategy, to be funded from the Invest to Save reserve;**
- **Task the Overview and Scrutiny committee with further developing and embedding the draft strategy and considering the further work in relation to evidence collection and engagement proposed and that**

Cabinet agree the scope of this work; and

- **Recommend to Full Council that further capital provision of £500,000 is allocated from capital receipts (to include any potential grant funding) to undertake improvements to facilities in Sheringham and North Walsham, to include provision of Changing Places facilities. These facilities will be delivered by the end of the 2022 calendar year.**

Reasons for Recommendations: To provide a more strategic approach to the management and investment off these important assets whilst continuing the capital investment improvement plan.

LIST OF BACKGROUND PAPERS AS REQUIRED BY LAW

(Papers relied on to write the report, which do not contain exempt information and which are not published elsewhere)

None.

Cabinet Member(s) Cllr Eric Seward	Ward(s) affected Sheringham, North Walsham
---------------------------------------	---

Contact Officer, telephone number and email: Duncan Ellis (Director for Resources), 01263 516330 duncan.ellis@north-norfolk.gov.uk

11. MANAGING PERFORMANCE QUARTER 2 2021/2022

49 - 112

Summary: The Managing Performance Report attached, as Appendix A, will enable the Council to assess delivery against objectives detailed in the Corporate Plan Delivery Plan 2019-2023 and operational service performance. It gives an overview of progress towards achieving the objectives in the Corporate Plan, assesses the impact that Covid-19 has had on both these aspects of Council performance, and the actions being taken to address these issues and proposes any further action needed.

Options considered: Options considering action regarding performance are presented separately, issue by issue, to the appropriate Council Committee where committee approval is required.

Conclusions: Strong progress has been made over the quarter in areas of core service delivery and in respect of key Corporate Plan projects and objectives as detailed in the report. This positive progress has been achieved alongside the Council continuing to demonstrate strong community leadership in the local response to COVID, particularly supporting the local economy recover and open up following the lifting of social distancing restrictions as part of Phase 4 of the Government Road Map which saw large numbers of tourist visitors to the District over the months of July, August and September.

Recommendations: **That Cabinet resolves to note this report and endorses the actions being taken by Corporate Leadership Team detailed in Appendix A – Managing Performance.**

That Cabinet approves the amendments to reporting as outlined in paragraph 3.3.

Reasons for Recommendations: To ensure the objectives of the Council are achieved.

LIST OF BACKGROUND PAPERS AS REQUIRED BY LAW

(Papers relied on to write the report, which do not contain exempt information and which are not published elsewhere)

None.

Cabinet Member(s) Cllr Sarah Bütikofer	Ward(s) affected All
---	-------------------------

Contact Officer, telephone number and email: Steve Blatch, Chief Executive

Email:- steve.blatch@north-norfolk.gov.uk, Tel:- 01263 516232

12. TREASURY MANAGEMENT HALF YEARLY REPORT 2021/2022 (113-124)

Summary: This report sets out the Treasury Management activities actually undertaken during the first half of the 2021/22 Financial Year compared with the Treasury Management Strategy for the year.

Options Considered: This report must be prepared to ensure the Council complies with the CIPFA Treasury Management and Prudential Codes.

Conclusions: Treasury activities for the half year have been carried out in accordance with the CIPFA Code and the Council's

Treasury Strategy.

Recommendations: That the Council be asked to RESOLVE that The Treasury Management Half Yearly Report 2021/22 is approved.

Reasons for Recommendation: Approval by Council demonstrates compliance with the Codes.

Cabinet Member(s) Eric Seward	Ward(s) affected: All
----------------------------------	-----------------------

Contact Officer, telephone number and email: Lucy Hume, 01263 516246, lucy.hume@north-norfolk.gov.uk

13. EXCLUSION OF PRESS AND PUBLIC

To pass the following resolution:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs _ of Part I of Schedule 12A (as amended) to the Act.”

14. PRIVATE BUSINESS